



Wakefield District Community Online E-Newsletter

August 2006

Hello all and welcome to your Wakefield District Community Online newsletter for August!

Drop-in sessions – still six to go!

Come along to one of our drop-in sessions to find out more about WDCO or for help in building your site. WDCO trainers will be on hand to help out!

Friday 4th August: Wakefield Drury Lane Library, 10-12pm

Thursday 10th August: Normanton Library, 1-3 pm

Monday 21st August: Stanley Library & Community Centre, 10-12pm Wednesday 30th August:

Featherstone Library & Community Centre, 1-3 pm

Friday 8th September: Pontefract Library, 1-3 pm

Wednesday 13th September: Wakefield Drury Lane Library, 1-3pm

If you can't make it to one of these sessions then email wdcofeedback@wakefield.gov.uk. An administrator will get back to you to arrange an alternative session.

Spotlight on...

In every newsletter we will feature a group that have created a site on WDCO.

For this newsletter we are going put the spotlight on **FOCAL**. FOCAL stands for **Friends of Castleford Library**. FOCAL was established in February 1998 by a group of local people who use the library and wanted to form a group to both promote and support it.

A member of FOCAL contacted WDCO earlier this year to find out about having a one-to-one tutorial and have since had one one-to-one tutorial and have also been to two of our drop-in sessions for support in building their site.

There is loads of information on their WDCO website including a photo gallery of images from the recent centenary celebration at Castleford Library.

Take a look at the FOCAL website to find out more about them:

<http://www.wdco.org/site/FOCAL/index.htm>

If you would like to have your group featured here then get in touch! Email us at wdcofeedback@wakefield.gov.uk

Hints and Tips

Simple text formatting using HTML

If you want to make your WDCO website look a bit more individual you can use 'HTML tags' to customize the text on your pages.

Why not have a go at trying these simple tags on your pages?

The 'big text' tag:

Type <Big text> in front of the text/word that you want to enlarge
Type </Big text> at the end of the text/word that you want to enlarge

Eg: typing in <Big text>Try out the big text tag</Big text>

...will display like this: Try out the big text tag

To add a line break:

Type
 in front of or at the end of the text you want to be displayed as a new line.

Note that you do not have to use a closing tag for a line break. You can use the
 tag as often as you want within some text.

To make text bold:

Type in front of the text/word that you want to display as bold
Type at the end of the text/word you wish to display as bold

Eg: typing in:
Try out bold text

...will display like this: **Try out bold text**

To use all three together:

If you wanted to break up the text within the paragraph boxes with different topics under different headings then you could use all three tags together to create a title. Combining the 'Big text tag', the bold text' tag and the 'line break' tag will give more emphasis.

To combine all three simply type in <Big text>
Combining all three tags</Big text>

This will display the text on a new line and will look like this:

Combining all three tags

We hope that you have enjoyed reading this WDCO newsletter. If you have any queries, comments or opinions then please email us at wdcofeedback@wakefield.gov.uk