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**Monthly Meeting of the Sharlston Parish Council held on Monday 2<sup>nd</sup> November 2009 at Sharlston Community School at 7.00 p.m.**

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**Present:**

Councillor A Devey	Councillor D Ranson
Councillor J Cliffe	Councillor B Berry
Councillor J Goodfellow	Councillor S Ward
Councillor K Shingles	Councillor M Ashworth

**Also Present:**

Don Mort, Wakefield Express.  
Val Kripp, Groundwork  
D.M. Lees, Volunteer Warden

**155. Apologies for Absence**

Apologies for absence were accepted from Councillor P Loosemore, Councillor M Pearson, Councillor G Oldroyd and District Councillor P Guy.

**156. Disclosure of Personal Interests**

No disclosures of interest were made at this time

**157. Minutes of the Meeting held on Tuesday 6<sup>th</sup> October 2009**

Resolved that: Subject to the amendment below, the minutes of the meeting held on Tuesday 6<sup>th</sup> October 2009 be signed as a true record. (*moved Councillors Goodfellow/Ward*)

Amendment: Minute 150 – Attendance at Meetings – b) Help for Heroes raised £700 **not** £7000.

**158. Minutes of the Finance Meeting held on Monday 19<sup>th</sup> October 2009**

Resolved that: subject to the addition below, the minutes of the finance meeting held on 19<sup>th</sup> October 2009 were signed as a true record (*moved Councillors Goodfellow/Cliffe*)

Addition: Minute 4, Grant Application Form: To be added to “Notes for Guidance and Terms of Reference” a) No photocopies of forms will be accepted.

**159. Progress Report on items from Meeting on Tuesday 6<sup>th</sup> October 2009**

**Post Office Car Park (Minute 140)**

The Clerk reported that a member of the Planning Department had visited the site. It was reported that the owner was not contravening any planning laws. Once even a small amount of work is started, the site becomes a “building site” and they are always going to be untidy. The architect had been contacted by WMDC Planning Department and it was felt that work would be starting on the site soon. The only thing the Planning Department could ask the owner to do would be to lower the mound of soil and take it across the front of the site, to create a bund. However this would be a lengthy procedure, they would have to serve notice and give the owner enough time to comply. This could take months.

**Sharlston Dam/Play Area (Minute 140)**

Councillor Cliffe and the Clerk had a meeting with Nigel Malyan of WMDC Neighbourhood Environment Team in the Dam Car Park to discuss the area covered by WMDC for ground maintenance. They now cut: Play Area, Dam footpath, Rugby Field (17 times), Kibble Play Area. They apply herbicide to the footpath at the Dam and cut back overhanging vegetation to a height of 2 metres.

Nigel Malyan agreed to give the Parish Council a quote for cutting the vegetation around the car park. It appears the land adjacent to the play area is privately owned and therefore not the responsibility of the Parish Council. The Clerk is trying to find out who owns the land.

While on site, Nigel also walked around the Dam to check everything was in order.

**Christmas Lights (Minute 142)**

These are now in place. However, there is still a problem with C7 in New Sharlston as it is hidden by tree branches, despite the Clerk having spoken to the Supervisor at Building Services regarding this.. The Clerk was to contact Building Services again.

**Spring Bulbs (Minute 143)**

WMDC have been notified of the sites for the additional bulbs. Planting has not taken place as yet.

**Invoice from Community Centre (Minute 144)**

Councillor Goodfellow reported that a meeting was to be called of the Community Centre Committee as there were several points needed raising.

**Grants (Minute 145)**

A new Grant Form format was discussed at the Finance Meeting. New Forms were to be available from the Post Office and new Grant notices put up on notice boards. Two Grant Applications already held have been returned asking for the new Forms to be completed.

**Additional Matters (Minute 150)**

The Clerk was still finding out information about registering the Village Green.

The Clerk reported that she had contacted WMDC regarding the over-hanging tree at 12 Jubilee Crescent. No reply had been received as yet.

**160. Ongoing Projects**

<p><b>Library and PCT site</b></p>	<p><b>(a) New Road and landscaping project.</b></p> <p>Mr. Kripp from Groundwork attended the meeting at the Parish Council's request. He outlined the position as it stands at the present time. Unfortunately as planning permission had expired the process will have to be gone through again but both Mr. Kripp and Joanne Battye of WMDC reassured the councilors that the project would be given priority. In Joanne Battye's e-mail to the Clerk she drew attention to the fact that funding for this project had been allocated from the 2009/10 budget and that expires on the 31<sup>st</sup> March 2010. Mr. Kripp assured the Parish Council that work on phase 1 would be completed well before then. However, it was thought that Joanne Battye should be contacted to gain reassurance on the matter of funding.</p>
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**161. Volunteer Warden**

Mr. Lees the Volunteer Warden spoke to the Parish Council about his work during the past year. He also passed around photographs he had taken throughout the year showing the plant life, etc.

The Parish Councillors thanked him for the important work he is doing for the Dam and Sharlston Common.

**162. Doctors' Surgery**

Councillor Ranson brought to the attention of the Parish Council, the problems still existing with the 0844 number being used by the doctors' surgery. The Clerk was asked to write again to the Practice Manager asking for their comments.

**163. Grants**

It was resolved that the Parish Council would once again be patrons of Sharlston Male Voice Choir and would send a cheque for £110.00 to cover this. (*proposed Councillors Cliffe/Berry*)

**164. Homesearch Paper**

The Clerk reported that she received the Homesearch Paper every week from Wakefield District Housing. As the Parish Council do not have any influence on the allocation of housing it was resolved that WDH would be contacted to cancel this.

*Under standing order 67, the Chairman proposed that the press & Public be temporarily excluded for the next item due to the confidential nature of the business.*

**165. Fernside Allotments**

An update was provided on the purchase of the allotment land.

**166. Planning Applications**

There were no planning applications to be considered.

**167. Planning Decisions**

The following planning decisions were noted:

Application No.	Location	Details	Decision
09/1730/FUL	School Farm, 11 The Green, Sharlston Common.	Extension to existing garage block to provide garage for residential property, installation of rainwater, installation of air source heat pump	Split Decision

**168. Attendance at Meetings**

Attendance was approved at the following events:

- a. Featherstone Town Council – Christmas Lights switch on, Wednesday 25<sup>th</sup> November.  
A poster for this event was to be displayed in the post office. **No Councillors able to attend.**
- b. Mayor of Wakefield – Charity Concert at Kings Croft Hotel, Pontefract Friday 27<sup>th</sup> November .  
**No councillors able to attend.**

**169. Correspondence**

All correspondence and actions were noted.

**170. Accounts**

To	Details	Amount	Category
Mazars	External Audit	£178.25	Admin: External Audit
Talk Talk	No charge for September as credit from previous overcharge	-----	Admin. Telephone charges
Staples	Stationery & Postage	£8.31	Admin: Clerk's Expenses
Councillor Ward	Plants (Flower Tubs)	£5.00	Other Expenses: Flower Tubs
DMH Solutions	Software for Risk Assessment	£26.67	Risk Management: Systems.
S & D Landscapes	Maintain Trees – 5 visits	£103.50	Other Expenses: Tree Maintenance
Sharlston Male Voice Choir	Annual Donation	£110.00	Grants
Janet Hull	Postage – October/November meetings	£19.49	Admin: Clerk's Expenses
YHRTP	Power of Well Being Training Session – Councillor Cliffe & Clerk	£40.00	Training

**171. Additional Matters**

1. The clerk asked when it would be possible to review the Community Centre Accounts. It was agreed this would be done before the end of the financial year.
2. Councillors were reminded of the Remembrance Service. A poppy wreath had been purchased from the Parish Council.
3. It was reported that Geoff Smith, a previous clerk and Parish Councillor had passed away. A card of condolence was to be sent from the Parish Council.
4. PACT meeting Friday 30<sup>th</sup> October. Councillor Ward reported that she had gone for the meeting but no-one else had turned up. The next meeting is to be held on 11<sup>th</sup> December.
5. The clerk reported that she had received an e-mail from Councillor Oldroyd tendering his resignation from the Parish Council. Councillor Oldroyd outlined his dissatisfaction with several aspects of the Parish Council. Councillors disagreed with the contents of the e-mail. Councillor Oldroyd was to be asked to put his resignation in writing.

**172. Date & Time of Next Meeting**

The next meeting of the Parish Council will be **Monday 7<sup>th</sup> December 2009 at 7.00 p.m.** at the Community School.

There being no other business the meeting closed at 9.00 p.m.

Signed ..... Chairman

Date .....